



Serving the Visitors to America's National Parks and Other Public Trusts

# EASTERN NATIONAL

**"WE ARE AN EQUAL OPPORTUNITY EMPLOYMENT COMPANY. WE ARE DEDICATED TO A POLICY OF NON-DISCRIMINATION IN EMPLOYMENT ON ANY BASIS INCLUDING RACE, CREED, COLOR, AGE, SEX, RELIGION, NATIONAL ORIGIN OR DISABILITY."**

## APPLICATION FOR EMPLOYMENT

### PERSONAL INFORMATION

Date \_\_\_\_\_

Name \_\_\_\_\_  
LAST FIRST MIDDLE

Present Address \_\_\_\_\_  
STREET CITY STATE ZIP CODE

Permanent Address \_\_\_\_\_  
STREET CITY STATE ZIP CODE

Phone No. \_\_\_\_\_

Social Security Number \_\_\_\_\_

Cell No. \_\_\_\_\_

Referred by \_\_\_\_\_

E-Mail Address \_\_\_\_\_

### EMPLOYMENT DESIRED

Position \_\_\_\_\_ Date You Can Start \_\_\_\_\_ Salary Desired \_\_\_\_\_

Are You Employed Now? \_\_\_\_\_ If So, May We Inquire of Your Present Employer? \_\_\_\_\_

Ever Applied to this Company Before? \_\_\_\_\_ Where? \_\_\_\_\_ When? \_\_\_\_\_

EDUCATION	NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DATE GRADUATED	SUBJECTS STUDIED
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GRAMMAR SCHOOL \_\_\_\_\_

HIGH SCHOOL \_\_\_\_\_

COLLEGE \_\_\_\_\_

TRADE, BUSINESS OR CORRESPONDENCE SCHOOL \_\_\_\_\_

SUBJECTS OF SPECIAL STUDY OR INTEREST \_\_\_\_\_

US MILITARY OR NAVAL SERVICE? \_\_\_\_\_ RANK \_\_\_\_\_ PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES \_\_\_\_\_  
ACTIVITIES OTHER THAN RELIGIOUS (CIVIC, ATHLETIC, FRATERNAL, ETC.) \_\_\_\_\_

(Exclude organizations, the name or character of, which indicate the race, creed, color or national original of its members.)

**FORMER EMPLOYERS (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH THE LAST ONE FIRST)**

**DATES OF EMPLOYMENT (MONTH AND YEAR)      NAME, ADDRESS AND TELEPHONE NUMBER OF EMPLOYER      SALARY      POSITION      REASON FOR LEAVING**

**FROM** \_\_\_\_\_

**TO** \_\_\_\_\_ **Telephone Number** \_\_\_\_\_

**FROM** \_\_\_\_\_

**TO** \_\_\_\_\_ **Telephone Number** \_\_\_\_\_

**FROM** \_\_\_\_\_

**TO** \_\_\_\_\_ **Telephone Number** \_\_\_\_\_

**FROM** \_\_\_\_\_

**TO** \_\_\_\_\_ **Telephone Number** \_\_\_\_\_

**FROM** \_\_\_\_\_

**TO** \_\_\_\_\_ **Telephone Number** \_\_\_\_\_

**REFERENCES: LIST BELOW THE NAMES OF TWO PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.**

<b>NAME</b>	<b>ADDRESS AND TELEPHONE NUMBER</b>	<b>BUSINESS</b>	<b>YEARS ACQUAINTED</b>
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**IN CASE OF EMERGENCY, NOTIFY**

<b>NAME</b>	<b>Relationship</b>	<b>Telephone Number</b>
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<b>NAME</b>	<b>Relationship</b>	<b>Telephone Number</b>
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I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATIONS OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR DISMISSAL. FURTHER, I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PREVIOUS NOTICE. I UNDERSTAND THAT THIS APPLICATION WILL BE ACTIVE FOR 30 DAYS FROM THE DATE OF MY SIGNATURE.

**DATE** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

**INTERVIEWED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_ **REMARKS** \_\_\_\_\_

**HIRED** \_\_\_\_\_ **FOR DEPT.** \_\_\_\_\_ **POSITION** \_\_\_\_\_ **DATE WILL REPORT** \_\_\_\_\_ **SALARY/WAGES** \_\_\_\_\_

**NOTES** \_\_\_\_\_

**REQUESTED BY** \_\_\_\_\_ **APPROVED BY** \_\_\_\_\_  
**COORDINATOR/UNIT MANAGER** **REGIONAL MANAGER**