



## **OPEN POSITION**

### **Unit Manager – Fort Sumter NM Charleston, SC**

Eastern National is a non-profit organization and Equal Opportunity Employer currently serving as a partner to the National Park Service.

We are seeking to fill the position of Unit Manager at Fort Sumter NM. The position will be based in Charleston, SC and will report to the Coastal Southeast Regional Manager.

The Unit Manager will recruit, train and supervise store associates. The successful candidate should also be able to maintain budgets, purchase and manage inventory and be responsible for pricing and merchandising as well as being able to perform required daily, monthly and annual reports.

Individual must have a high school diploma or equivalent, one year of management experience, be able to work independently, possess strong leadership skills, be dependable, and have excellent written and oral communication skills. Candidates must also possess the ability to prioritize multiple tasks, have good mathematical and problem-solving skills, and work effectively under pressure. A strong working knowledge of personal computers and Point of Sale Systems is highly preferred.

A valid driver's and access to privately owned vehicle are required, as well as the ability to travel independently. Some travel may be required and may occur on short notice

Interested parties should send their resumes to Kevin "Tripp" Bates via e-mail at [kevinb@easternnational.org](mailto:kevinb@easternnational.org).

Deadline is Saturday, January 14, 2012.